

## Example of a “Contractual Agreement”

(Date)

(Supplier Name)

(Address)

Dear

This is to confirm our agreement regarding the prize(s) you will be supplying for our raffle draw (or the "early bird" draw of our raffle) which will be held on (fill in date of draw(s) here) (in the case of a "winner's choice" type raffle, you should add... "should the winner choose this prize").

You will be providing to us: (amount/item/description/serial number/stock item, etc.)

The total retail value is: \$0000.00 (without taxes).

The cost to our organization will be: \$0000.00 (including taxes).

This/these item(s) will be available on or by: (state date prize will be available). NOTE: If the prize is a trip, special mention of any restrictions (i.e. limitations of travel times, black out times, etc.) must be made on this agreement.

This agreement becomes binding only once we receive approval of our licence from Manitoba Gaming Control Commission.

If you agree with all of the above information, please sign in the space provided below. Thank you for your support of this worthwhile fundraising endeavor.

Sincerely,

(Signature of raffle licence applicant)

I/We agree with all of the above information: (signature of supplier of prize)

Dated this                      day of                      , 20-.